



OPERATIONAL POLICY

School Vision: Developing the Character of God - Academic Excellence

*Servants, be obedient to them that are your masters according to the flesh, with fear and trembling, in singleness of your heart, as unto Christ. **Ephesians 6:5***

Purpose

- To provide a structure to enable effective management of the school.
- The Principal (employee) is responsible to the Board (employer) to ensure that the school will be operated in accordance with the Board's policies, charter and values and in line with Proprietor's guidelines and expectations of a Seventh-day Adventist school.

Delegations to the principal:

- The Board delegates all authority and accountability for the day to day operational organisation of the school to the Principal (Education and Training Act 2020, section 130).
- The Board emphasises that compliance to legal, industrial and board policy requirements is essential to student achievement.
- This policy is implemented through the application of all board policy and associated documents including those stated below.

Monthly Reporting to the Board:

The Principal shall report to the Board in accordance with the requirements of:

- School Charter and 3-year Strategic Plan
- Annual Plan
- Board Strategic Targets
- Annual Analysis of Variance
- In addition, the Principal shall submit information to the relevant Ministry of Education (MOE) agencies.

National Education and Learning Priorities: (NELPs)

- The Principal shall comply with the National Education & Learning Priorities
- The Principal shall support and promote the National Education & Learning Priorities in the operation of the school.
- The Principal shall stay current with any amendments to the National Education & Learning Priorities.

Other key related documents:

Personnel Policy
Delegations Policy

FORMULATED BY: Rotorua Seventh-day Adventist School Board

APPROVED: Board Chair, Victoria Finch _____

BOT RATIFIED: 2 August 2022

BOT REVIEWED: 4 July 2018
10 August 2014
November 2012