

ASSESSMENT & EVALUATION POLICY

School Vision: Developing the Character of God - Academic Excellence

Rationale

God at Creation assessed what He had made and declared it good. This example is one that the school wishes to emulate in its learning programmes. The process of determining growth is one of identifying a starting point, setting goals then measuring to see to what extent the goals have been achieved. Assessment in the school will determine where the learning begins and plan to meet known needs. Evaluation is the link between learning and planning.

Purposes

- To provide for the systematic collection and interpretation of data regarding student learning.
- To identify starting points for children's learning.
- To develop plans for children either: individually, in groups or as a class.
- To build a complete picture of what a learner can do and what needs they might have.
- To provide for systematic assessment and evaluation of classroom programmes.
- To provide data for assessment of school-wide programmes.

Guidelines

- Teachers collect information through: day to day observations, running records, testing (teacher and standardised), conferencing, parents' comments, discussions with other teachers.
- Information can be collected and recorded on/in: Student Management System (eTap), Teacher evaluation / roll mark book or folder; Student portfolios or profiles; School data sheets.
- Information will be clear, concise and relevant to learning. It should relate to Achievement Objectives. All statements will be able to be justified with evidence.
- Data on its own has little value - it must be analysed, interpreted and then used to enhance future learning.
- Students will be encouraged to take an active part in the assessment process in goal setting and self assessment of the goals.
- Records will be readily available for discussion with other teachers, Principal and parents when appropriate.

Conclusion.

Assessment is an integral part of the learning process. It will be a planned part of the instruction and will provide clear and relevant feedback for future learning.

FORMULATED BY: Rotorua Seventh-Day Adventist School Board of Trustees

APPROVED: Board Chair, Maraea Van Gent _____

BOT REVIEWED: October 2017

November 2012

Approved and Ratified at BOT Meeting dated 25th October 2017